



Texas Department of Public Safety Purchase Order

P.O. Date: 1/8/2018

Purchase Order Number

405-18-P022369

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING DOCUMENTS.

V
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Vendor Number: 00038642
Shred-it USA LLC

28161 N. Keith Dr.
Lake Forest, IL 60045

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Texas Department of Public Safety
Office of Inspector General
13706 Research Blvd. Ste. 100
Austin, TX 78750
US
Email: eprocurementshipping@dps.texas.gov
(512) 424-2000

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Texas Department of Public Safety
Finance - Accounts Payable - MSC 0130
PO Box 4087
Austin, TX 78773-0130
US
Email: apinvoices@dps.texas.gov
(512) 424-2060

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Solicitation (Bid) No.:

Payment Terms: State of Texas Prompt Pay

Shipping Terms: F.O.B., Destination

Delivery Calendar Day(s) A.R.O.: 0

Item # 1
Class-Item 962-27

Fiscal Year 18 Service Term: Date of Award to 8/31/18

On-site shredding services per the attached statement of work. Shredding services must comply with the most current version of Criminal Justice Information Services (CJIS) Security Policy, as amended and revised. DPS employee will be with the shredding bins at all times and Contractor must allow DPS employee to witness the shredding of documents.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
8.00	\$ 40.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 320.00

Item # 3
Class-Item 962-27

Exercising first optional renewal

Fiscal Year 19 Service Term: 9/01/18 to 8/31/19

On-site shredding services per the attached statement of work. Shredding services must comply with the most current version of Criminal Justice Information Services (CJIS) Security Policy, as amended and revised. DPS employee will be with the shredding bins at all times and Contractor must allow DPS employee to witness the shredding of documents.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
12.00	\$ 40.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 480.00

Item # 2

Per Shred-it attached email quote dated January 3, 2018.

By acceptance of this purchase order, Vendor agrees that only DPS standard Terms & Conditions dated 11/02/17 apply to this order.

Contract Monitor: James Lopez
Tel: (512)424-7298
Email: James.Lopez@dps.texas.gov

Vendor Contact: Heather Goins
Tel: (800)697-4733
E-mail: Heather.Goins@STERICYCLE.com

Contract Administrator: Jeremiah Rodriguez
Tel: (512)424-7059
E-mail: Jeremiah.rodriguez@dps.texas.gov

Change Orders (CO) will be allowed only if unforeseen conditions arise such as, but not limited to, increasing quantities or if DPS needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All Change Orders (CO) must be in writing and issued by Procurement and Contract Services (P&CS).

DPS reserves the right to terminate this Contract any time, in whole, or in part, without cost or penalty, by providing thirty (30) calendar days advance written notice of such termination to Contractor, DPS determines that such termination is in the best interest of the State.

Location requires controlled access. Contractors and sub-contractors will be required to submit to a Criminal History Background Check. Vendors will be required to meet the terms and conditions in section 25. Criminal History Background Checks' in the attached Department of Public Safety Standard Terms and Conditions, dated 11/02/17.

Order of Precedence:

1. Purchase Order (PO) Number 405-18-P022369 with DPS Terms and Conditions dated 11/02/17.
2. Shred-it attached email quote as submitted to DPS.

Vendor Instructions:

1. Remit to address as it appears on the Purchase Order (PO).
2. Invoices must include: Business name, remittance address, month of goods delivered or services provided and PO number 405-18-P022369.

Contract Term: Date of Award to 8/31/2018

First optional renewal: 9/01/2018 to 8/31/2019
Second optional renewal: 9/01/2019 to 8/31/2020
Third optional renewal: 9/01/2020 to 8/31/2021

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 800.00

APPROVED

By: Jeremiah Rodriguez, CTPM, CTCM

Phone#: (512) 424-7059

BUYER